



Redemptive Dance Ministries | 8501 W Bowles Ave, Ste. 1275, Littleton, CO 80123 | www.RDM.life | admin@RDM.life

RDM Parent Handbook

2024-2025

Section 1: Communication

RDM Account Portal: <https://dancestudio-pro.com/online/rdm>

- i. In your RDM Account Portal, you are able to
 - a. view important announcements,
 - b. update your account settings,
 - c. add/manage your students,
 - d. register for classes and camps,
 - e. register for Kids Night Out,
 - f. make payments,
 - g. sign up for auto-pay,
 - h. purchase dance cards (adult classes only),
 - i. sign up for trial classes and drop-in classes,
 - j. access class files, notes, and music,
 - k. contact your instructors,
 - l. purchase tickets for events,
 - m. sign pertinent waivers,
 - n. and view your student's calendar.
- ii. Emails may be sent through your RDM Account Portal. The sender shown is Redemptive Dance. Mark us as a safe sender in your email to receive our emails.

Email: admin@RDM.life

- i. Feel free to email us anytime. Responses will be sent during regular business hours. Mark us as a safe sender in your email to receive our emails.

*Not seeing any email communication, such as notifications, responses, confirmations, check your spam or junk folder. If you find us there, mark us as a safe sender. If you don't see us there either, email us or stop by the front desk.

Section 2: Connection

Monthly Class Check-ins

- i. The purpose of the Monthly Class Check-ins are to help dance families stay connected and informed through their Instructors.
- ii. Check-ins are the last 10 minutes of class the last week of every month during the session.

Studio News Emails

- i. These monthly emails will be sent at the beginning of the month for each Chapter. If you would like to receive more than one Chapter's email, let us know.



- ii. Important announcements and links will be sent in these emails. If you don't see an email from us at the beginning of the month, reach out to us by email.

Ministry News

- i. These monthly emails will be sent around mid-month for everyone partnered with Redemptive Dance Ministries.
- ii. Ministry announcements, updates, prayer requests, and more will be shared in these emails. If you don't see an email from us around the middle of the month, reach out to us by email.

*Not seeing any email communication from us, check your spam or junk folder. If you find us there, mark us as a safe sender. If you don't see us there either, email us or stop by the front desk.

Section 3: Expectations

- i. Arrival
 - a. Arrive 10 minutes before class begins to prepare for class and greet your instructor.
- ii. Attire:
 - a. The student dress code can be found on the [Policies & Procedures](#) page of our website. The front desk has hair ties if needed.
 - b. Gently used dance attire and dance shoes are sold in the lobby or at the front desk of the Littleton Chapter and Castle Rock Chapter.
 - c. Cover-ups should be worn when entering and exiting the studio. Dance shoes should only be worn inside the studio.
 - d. Dance shoes, spill-proof water bottles, and cover-ups are allowed inside the classroom. All phones, dance bags, and street shoes should be stored away before class begins.
 - e. If a student is found in violation of the dress code, they will be directed to grab a piece of clothing from the cover-up bin that helps correct the offense.
- iii. Snow day protocol and policy
 - a. You will be notified via email through your RDM Account Portal of any last minute closures. Additionally, an announcement may be available upon logging into your [RDM Account Portal](#).
 - b. Our snow day policy is 0-3 closures is included in monthly tuition, including additional rehearsals around Showcase. 4 or more closures will be considered for prorated tuition the following month.
- iv. Event dates
 - a. A calendar of the session's events will be available at the beginning of each session.
- v. Class celebrations
 - a. For class and RDM events, there is no outside food allowed for sharing unless otherwise announced. Snacks provided for your own student is fine, but should not be shared with other students.
 - b. All snacks and food for celebrations, rehearsals, and performances will be provided by RDM unless otherwise announced. There will be an opportunity to view the snacks, labels, and nutrition facts ahead of time and opt out of the snack being provided.
- vi. Parental viewing and/ or videoing
 - a. In-class viewing or watching



- c. Kids Night Out
- d. Disciplinary Policy

Section 5: Ministry Outreach

Christ-Centered Instruction

- i. We strive for Christ-centered instruction, which means we put the hearts and souls of our students first and choose grace over perfection. We teach our students that we bring our best and God does the rest! We want all who enter our doors to meet Jesus first and foremost.
- ii. We pray during each class, base each class on a Biblical principal or verse, and tell the story of the Gospel through our movement, our worship and dance.
- iii. We believe God is redeeming dance for Himself all over the world and we are excited to be a part of what He is doing. Every move we make, every breath we take is made to be worship to our Heavenly Father!

Biblically Inspired Movement/ Performances

- i. Friends & family night
 - a. At the end of a mini-session or before a long holiday break, there is usually a family night or parent performance. This event may be in-studio or performed within the community.
 - b. Costumes are provided by RDM at no additional cost. A base layer will be worn under all costumes, such as a leotard and tights/ leggings/ pants dependent on the class. Hair, make-up, dance shoes, base layer colors and specifics will be sent in advance.
 - c. More information and details, including due dates, expectations, and base layer information, will be provided as the event nears.
- ii. Outreach performances
 - a. These performances take class choreography and prepared pieces into assisted living facilities, churches, schools, malls, and other places within the community. During these times, we may connect with audience members by partnering older and younger dancers to chat and pray with those in attendance.
 - b. Costumes are provided by RDM at no additional cost. A base layer will be worn under all costumes, such as a leotard and tights/ leggings/ pants dependent on the class. Hair, make-up, dance shoes, base layer colors and specifics will be sent in advance.
 - c. More information and details, including due dates, expectations, and base layer information, will be provided as the event nears.
- iii. Showcase
 - a. This huge event is our largest performance and annual fundraiser. Rehearsal and Showcase dates can be found on the session's calendar. However, more information and details, including due dates and expectations, will be provided as the event nears.
 - b. The following timeline is a general overview of what to expect as we prepare for Showcase.
 - i. January
 - 1. Begin teaching choreography.
 - 2. Take costume measurements.
 - ii. February



1. Costume fees are due February 1. These fees are processed through Auto-pay alongside February's tuition.
 2. Video class choreography for at-home practice. This will be completed by RDM staff members and uploaded into your Account Portal.
 3. Last day to register for classes and be able to perform on stage. Classes may be registered for at any time; however, if your student would like to perform on stage in costume with the class, the last day to join those classes will be announced.
- iii. March
1. Finish teaching choreography.
 2. Final videoing of class choreography for student at-home practice. This will be completed by RDM staff members and uploaded into your Account Portal.
 3. Costume fittings during classtime. As costumes arrive, students will be able to try them on top of their dance attire.
- iv. April
1. Performance fee due April 1. These fees are processed through Auto-pay alongside April's tuition.
 2. Portraits day
 3. In-studio rehearsal(s)
 4. Dress rehearsal(s)
 5. Performance(s)

RDM Parent Partnering Opportunities

- i. We are excited to announce our newest partnering opportunity! We love our RDM families and look forward to working alongside you in this new way. Parents are asked and encouraged to volunteer throughout the dance session. Volunteer opportunities can be found on the [RDM Partnership Opportunities](#) page. We hope to hear from you soon!